



# Rules and Regulations

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## ARTICLE I. CERTIFICATION AND REGISTRATION

### Section 1.01 General.

The American Registry of Radiologic Technologists® (ARRT®) shall establish qualifications for certification and for registration in the various disciplines comprising the profession of radiologic technology. Radiologic technology includes, but is not necessarily limited to, the disciplines of radiography, nuclear medicine technology, radiation therapy, cardiovascular-interventional radiography, mammography, computed tomography, magnetic resonance imaging, quality management, sonography, bone densitometry, vascular sonography, cardiac-interventional radiography, vascular-interventional radiography, breast sonography, radiologist assistants, and emerging modalities. ARRT shall evaluate candidates for certification and for registration using the qualifications that it establishes, and shall duly certify and register individuals meeting these qualifications.

### Section 1.02 Distinction Between Certification and Registration.

An important distinction exists between the term "certification" and the term "registration" as used by the ARRT. Individuals having satisfied the requirements for certification described in the *ARRT Rules and Regulations* are awarded a certificate attesting to the fact that the requirements were met and are, therefore, certified by the ARRT. The individual is registered with the ARRT as a person having met both the requirements for initial

certification and the requirements for continued registration as described in the *ARRT Rules and Regulations*. Notwithstanding a candidate being awarded certification upon the satisfaction of all requirements, certification and/or registration may be revoked as described in Section 9.03 of these *Rules and Regulations*.

### Section 1.03 Primary and Post-Primary Certification Categories.

The ARRT offers primary certification in radiography, nuclear medicine technology, radiation therapy and, effective January 1, 2006, in sonography and magnetic resonance imaging. ARRT offers advanced-level certification in several areas. ARRT offers an added-qualifications certificate in bone densitometry. Advanced-level and added-qualifications categories are those which require initial certification in one of ARRT's primary categories. The advanced-level and added qualifications categories are collectively called post-primary categories of certification.

### Section 1.04 Designating ARRT Certification and Registration.

A certificate shall be issued to those who have met all qualifications and are otherwise eligible. The certificate confers upon the candidate the right to use the title "Registered Technologist" and its abbreviation "R.T.(ARRT)" in connection with his or her name so long as the registration of the certificate shall be in effect. The radiologist assistant certificate confers upon the candidate the right to use the title "Registered Radiologist Assistant" and its abbreviation "R.R.A.(ARRT)" in connection with his or her name so long as the registration of the certificate shall be in effect. The registration of the certificate initially

issued shall be in effect through the end of the individual's next birth month except if the period between exam administration and birth month is two months or less, in which case it shall be in effect through the individual's birth month of the following year. The "R.T." and "R.R.A." designations are trademarks owned by the ARRT, should only be used to refer to a Registered Technologist or Registered Radiologist Assistant, respectively, and should always be used with periods after each letter. Individuals registered by the ARRT are advised to use the symbol "(ARRT)" in connection with the "R.T." and the "R.R.A." designations to avoid confusion with registration from any other source and to indicate the specific category or categories for which registration is held. The category designation should be listed between the "R.T." and the "(ARRT)" and should be listed as "(R)" for radiography, "(N)" for nuclear medicine technology, "(T)" for radiation therapy, "(CV)" for cardiovascular-interventional radiography, "(M)" for mammography, "(CT)" for computed tomography, "(MR)" for magnetic resonance imaging, "(QM)" for quality management, "(S)" for sonography, "(BD)" for bone densitometry, "(VS)" for vascular sonography, "(CI)" for cardiac-interventional radiography, "(VI)" for vascular-interventional radiography, and "(BS)" for breast sonography. For example, someone registered in both radiography and mammography would indicate this as "R.T. (R)(M)(ARRT)." No category designation should be listed after the "R.R.A." For example, someone registered in radiography and as a radiologist assistant would indicate this as "R.R.A., R.T.(R)(ARRT)."

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ARRT may issue to each registrant one or more forms of printed certificate or card to evidence such certification and/or registration. Each such form of printed certificate or card remains the property of the ARRT and shall be returned to the ARRT upon its request. A registrant may indicate registration by the ARRT by: (a) displaying any such certificate or card in the registrant's place of employment as a radiologic technologist; and (b) a factual statement on stationery, in advertisements, and in resumes, biographical sketches, and the like, using the name of the ARRT or a recognizable abbreviation of the name. The name of the ARRT and the logo of the ARRT are registered trademarks and shall not be used by or for any registrant on any other certificate or material displayed, prepared, or distributed by or for the registrant, or on any other sign or display used by or for the registrant, without the ARRT's prior written permission.

## **ARTICLE II. QUALIFICATIONS FOR CERTIFICATION**

### **Section 2.01 General.**

A candidate for certification by the ARRT must meet the ethics, education, and examination requirements as described in these *Rules and Regulations* and must agree to comply with the *ARRT Rules and Regulations* and the *ARRT Standards of Ethics*.

The Board of Trustees shall have the right to reject the application of any candidate for certification if the Board determines, in its sole and absolute discretion, that the person does not meet the qualifications for certification.

### **Section 2.02 Ethics Requirement for Certification.**

A candidate for certification must be a person of good moral character and must not have engaged in conduct that is inconsistent with the *ARRT Standards of Ethics* or the *ARRT Rules and Regulations* and

must have complied and agree to continue to comply with the *ARRT Standards of Ethics* and the *ARRT Rules and Regulations*.

### **Section 2.03 Professional Education Requirement for Certification.**

Candidates for certification must meet the following requirements:

#### (a) Radiography.

Candidates must have successfully completed a formal educational program in radiography accredited by a mechanism acceptable to the ARRT. Eligibility to participate in the certification examination must be established within five years of program completion. Effective January 1, 2002, candidates must successfully complete the ARRT Radiography Didactic and Clinical Competency Requirements as part of the educational program;

#### (b) Nuclear Medicine Technology.

Candidates must have successfully completed a formal educational program in nuclear medicine technology accredited by a mechanism acceptable to the ARRT. Eligibility to participate in the certification examination must be established within five years of program completion. Effective January 1, 2002, candidates must successfully complete the ARRT Nuclear Medicine Technology Didactic and Clinical Competency Requirements as part of the educational program;

#### (c) Radiation Therapy.

Candidates must have successfully completed a formal educational program in radiation therapy accredited by a mechanism acceptable to the ARRT. Eligibility to participate in the certification examination must be established within five years of program completion. Effective January 1, 2002, candidates must successfully complete the ARRT Radiation Therapy Didactic and Clinical Competency Requirements as part of the educational program;

#### (d) Cardiovascular-Interventional Radiography.

Candidates must be registered in radiography by the ARRT and must maintain registration in radiography at all times to be eligible for certification and registration in cardiovascular-interventional radiography. Candidates must document completion of the ARRT Clinical Experience Requirements in Cardiovascular-Interventional Radiography before submitting an application for certification. The Cardiovascular-Interventional Radiography certification program was closed to new applications December 31, 2002, due to the restructuring of the program into Cardiac-Interventional Radiography and Vascular-Interventional Radiography. Certification and registration in Cardiovascular-Interventional Radiography may be maintained by those individuals who have been awarded said certification and registration by ARRT, based upon prior application and satisfaction of the requirements, provided that they remain in compliance with certification and registration requirements;

#### (e) Mammography.

Candidates must be registered in radiography by the ARRT and must maintain registration in radiography at all times to be eligible for certification and registration in mammography. Candidates must document completion of the ARRT Clinical Experience Requirements in Mammography before submitting an application for certification;

#### (f) Computed Tomography.

Candidates must be registered in radiography or radiation therapy by the ARRT or in nuclear medicine technology by ARRT or the Nuclear Medicine Technology Certification Board (NMTCB) and must maintain registration in radiography or radiation therapy by ARRT or in nuclear medicine technology by ARRT or NMTCB at all times to be eligible for certification and registration in computed

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tomography. Candidates must document completion of the ARRT Clinical Experience Requirements in Computed Tomography before submitting an application for certification;

(g) Magnetic Resonance Imaging. There are two options for meeting the Professional Education Requirement for Magnetic Resonance Imaging. Under the first option, candidates must be registered in radiography or radiation therapy by the ARRT or in nuclear medicine technology by ARRT or the Nuclear Medicine Technology Certification Board (NMTCB) or in sonography by ARRT or in any sonography-related modality by ARDMS, and must maintain registration in radiography or radiation therapy by the ARRT or in nuclear medicine technology by the ARRT or NMTCB or in sonography by ARRT or in any sonography-related modality by ARDMS at all times to be eligible for certification and registration in magnetic resonance imaging. Candidates must document completion of the ARRT Clinical Experience Requirements in Magnetic Resonance Imaging before submitting an application for certification. Under the second option, effective January 1, 2006, candidates must successfully complete a formal educational program in magnetic resonance imaging accredited by a mechanism acceptable to the ARRT and must successfully complete the ARRT Magnetic Resonance Imaging Didactic and Clinical Competency Requirements as part of the educational program. Eligibility to participate in the certification examination must be established within five years of program completion;

(h) Quality Management. Candidates must be registered in radiography or radiation therapy by the ARRT or in nuclear medicine technology by ARRT or the Nuclear Medicine Technology Certification Board (NMTCB), and must maintain

registration in radiography or radiation therapy by the ARRT or in nuclear medicine technology by the ARRT or NMTCB at all times to be eligible for certification and registration in quality management. Candidates must document completion of the ARRT Clinical Experience Requirements in Quality Management before submitting an application for certification;

(i) Sonography. There are two options for meeting the Professional Education Requirement for Sonography. Under the first option, candidates must be registered in radiography or radiation therapy by the ARRT or in nuclear medicine technology by ARRT or the Nuclear Medicine Technology Certification Board (NMTCB) or in any sonography-related modality by the American Registry of Diagnostic Medical Sonography (ARDMS), and must maintain registration in radiography or radiation therapy by the ARRT or in nuclear medicine technology by the ARRT or NMTCB or in any sonography-related modality by ARDMS at all times to be eligible for certification and registration in sonography. Candidates must document completion of the ARRT Clinical Experience Requirements in Sonography before submitting an application for certification. Under the second option, effective January 1, 2006, candidates must successfully complete a formal educational program in sonography accredited by a mechanism acceptable to the ARRT and must successfully complete the ARRT Sonography Didactic and Clinical Competency Requirements as part of the educational program. Eligibility to participate in the certification examination must be established within five years of program completion;

(j) Bone Densitometry. Candidates must be registered in radiography or radiation therapy by the ARRT or in nuclear medicine technology by ARRT or the Nuclear Medicine Technology Certification

Board (NMTCB), and must maintain registration in radiography or radiation therapy by the ARRT or in nuclear medicine technology by the ARRT or NMTCB at all times to be eligible for certification and registration in bone densitometry. Candidates must document completion of the ARRT Clinical Experience Requirements in Bone Densitometry before submitting an application for certification. Continued certification and registration in bone densitometry requires periodic re-certification as described in Section 3.08;

(k) Vascular Sonography. Candidates must be registered in radiography or radiation therapy by the ARRT or in nuclear medicine technology by ARRT or the Nuclear Medicine Technology Certification Board (NMTCB) or in sonography by ARRT or in any sonography-related modality by the American Registry of Diagnostic Medical Sonographers (ARDMS), and must maintain registration in radiography or radiation therapy by the ARRT or in nuclear medicine technology by the ARRT or NMTCB or in sonography by ARRT or in any sonography-related modality by ARDMS at all times to be eligible for certification and registration in vascular sonography. Candidates must document completion of the ARRT Clinical Experience Requirements in Vascular Sonography before submitting an application for certification;

(l) Cardiac-Interventional Radiography. Candidates must be registered in radiography by the ARRT and must maintain registration in radiography at all times to be eligible for certification and registration in cardiac-interventional radiography. Candidates must document completion of the ARRT Clinical Experience Requirements in Cardiac-Interventional Radiography before submitting an application for certification;

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(m) Vascular-Interventional Radiography.

Candidates must be registered in radiography by the ARRT and must maintain registration in radiography at all times to be eligible for certification and registration in vascular-interventional radiography. Candidates must document completion of the ARRT Clinical Experience Requirements in Vascular-Interventional Radiography before submitting an application for certification;

(n) Breast Sonography.

Candidates must be registered in mammography by the ARRT or in sonography by the ARRT or in any sonography-related modality by the American Registry of Diagnostic Medical Sonographers (ARDMS), and must maintain registration in mammography by ARRT or in sonography by ARRT or in any sonography-related modality by ARDMS at all times to be eligible for certification and registration in breast sonography. Candidates must document completion of the ARRT Clinical Experience Requirements in Breast Sonography before submitting an application for certification;

(o) Radiologist Assistant.

Candidates must be certified and registered in radiography by the ARRT and must maintain registration in radiography at all times to be eligible for certification and registration as a radiologist assistant. Candidates must document one year of full time clinical experience post-radiography certification. The clinical experience may be earned concurrent to the radiologist assistant educational program, but may not be satisfied with radiologist assistant educational program activities. The clinical experience must be in patient care at the professional level. Candidates must have successfully completed a radiologist assistant educational program accredited by a mechanism acceptable to ARRT and must have earned a baccalaureate degree. Eligibility to participate in

the certification examination must be established within five years of program completion. Candidates must successfully complete the ARRT Radiologist Assistant Didactic and Clinical Competency Requirements as part of the educational program. Continued certification and registration as a radiologist assistant requires periodic re-certification as described in Section 3.09. A temporary eligibility pathway for Radiology Practitioner Assistants (RPAs) will be available through 2007, to accommodate those previously graduated from or currently enrolled in RPA educational programs. Under this pathway, all requirements, including passing the ARRT examination, must be completed by December 31, 2007. RPA candidates for ARRT's Registered Radiologist Assistant credential must: (1) be ARRT-certified and registered in radiography; (2) meet ARRT's 1-year pre-R.R.A. clinical experience requirement; (3) meet ARRT's ethics requirements; (4) have a baccalaureate degree; and (5) either be certified as an RPA by the Certification Board for Radiology Practitioner Assistants, or have graduated from a Radiology Practitioner Assistant educational program that is based in an educational institution accredited by a mechanism acceptable to ARRT.

(p) Emerging Modalities.

Candidates must meet the qualifications adopted by the ARRT for certification developed in emerging modalities.

**Section 2.04 Examination Requirement for Certification.**

Candidates for certification must pass an examination developed and administered by the ARRT after having met all other qualifications for certification. The examinations shall assess the knowledge and cognitive skills underlying the intelligent performance of the tasks typically required for practice within the respective disciplines.

**ARTICLE III.  
CERTIFICATION PROCESS**

**Section 3.01 Application for Certification.**

Applications shall be filed with the Corporation on forms provided by the Corporation, together with a fee in such sum as the Board of Trustees may fix. All candidates shall furnish such information as the Board of Trustees shall request. Applications for certification in radiography, nuclear medicine technology, or radiation therapy, or applications for certification in sonography or magnetic resonance imaging if applying under the formal educational program option, or applications for certification as a radiologist assistant shall be endorsed by the program director of an educational program meeting the requirements of Article II, Section 2.03. Applications may be investigated by the Board of Trustees to determine moral character, educational preparation, and other qualifications of the candidate. Investigations may include criminal background checks through an examination of public records.

**Section 3.02 Agreement of Candidates.**

Candidates for ARRT certification must agree to comply with the following statement and must indicate agreement by signing the application form.

"I hereby apply to the ARRT for certification in the discipline of radiologic technology indicated elsewhere on this application in accordance with and subject to the *ARRT Rules and Regulations*. Full and complete copies of the *ARRT Standards of Ethics* and *ARRT Rules and Regulations* are available to me upon request, and I understand that the *ARRT Rules and Regulations* are summarized in the current Certification Handbook issued by the ARRT.

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"By signing this document and filing it with the ARRT, I understand and agree that:

- I am and at all times material have been in compliance with the *ARRT Standards of Ethics*;
- the ARRT may confirm the information contained in the application and may also request information relating to my education, training, employment, and personal history;
- the ARRT may, in the exercise of its discretion, conduct a criminal background check through an examination of public records;
- I am legally bound by and will abide by all the terms and conditions of this Application and Agreement and the *ARRT Rules and Regulations* and *ARRT Standards of Ethics*; and
- upon the issuance of a certificate to me, I shall become bound by the *ARRT By-Laws* and shall remain bound by the *ARRT Rules and Regulations* and *ARRT Standards of Ethics*, including, without limitation, provisions thereof pertaining to the denial or rejection of an application for renewal of registration of a certificate, the revocation or suspension of a certificate, and the censure of a registrant.

"I hereby certify that:

- the information given in this application is true, correct, and complete;
- any photographs enclosed are recent photographs of me; and
- I have read and accept the terms and conditions set forth in the *ARRT Rules and Regulations* and *ARRT Standards of Ethics*.

"I understand and agree that:

- eligibility for the ARRT's certification is determined by the ARRT and that each examination will be supervised by persons who are responsible to and are empowered by the ARRT to ensure that the examination is conducted ethically and in accordance with the *ARRT Rules and Regulations*.

"I understand and agree that:

- any misrepresentation in this application or in any other document or other information I submit to the ARRT (including the verification of my identity when I submit this application and when I participate in the examination); and/or
- any offer of financial benefit to a Trustee, officer, employee, proctor, or other agent or representative of the ARRT in order to obtain a right, privilege, or benefit not usually granted by the ARRT to similarly situated candidates; and/or
- any irregular behavior in connection with the examination, such as copying or recording questions or answers, sharing information, using notes, or otherwise giving or obtaining any unauthorized information or aid, evidenced by observation, statistical analysis of responses, or otherwise, on any portion of the examination; will be reported to the ARRT and will constitute grounds for the ARRT to:
  - bar me permanently from all future examinations; and/or
  - terminate my participation in the examination; and/or
  - invalidate the results of my examination and any prior examinations; and/or
  - withhold my scores or certificate; and/or
  - revoke or suspend my certificate; and/or
  - deny or reject my application for renewal of registration of a certificate or otherwise refuse to renew the registration of a certificate; and/or
  - censure me; and/or
  - take any other appropriate action;and that the ARRT's decision on any such matter is final.

"I also understand and agree that:

- the ARRT may withhold my scores and may require me to retake one or more portions of an examination if the ARRT is presented with evidence demonstrating to the ARRT, in its sole discretion, that the security of

those portions of the examination has been compromised, notwithstanding the absence of any evidence of my personal involvement in the compromising activities;

- the examination and related materials utilized in the ARRT's examinations are copyrighted as the sole property of the ARRT and must not be removed from the test area or reproduced in any way, and that reproduction of copyrighted material, in whole or in part, is a federal offense and may subject me to the sanctions listed above; and
- the decision as to whether my scores and other performances on the ARRT's examinations qualify me for a certification rests solely and exclusively in the ARRT, and that its decision is final.

"I understand that if I am certified and registered by the ARRT and/or if the registration is renewed by the ARRT, the ARRT may issue to me one or more forms of printed certificate or card to evidence such certification and/or registration. I understand and agree that:

- each such form of printed certificate or card remains the property of the ARRT and shall be returned to the ARRT upon its request;
- I may indicate my certification and registration by the ARRT by: (a) displaying any such certificate or card in my place of practice as a radiologic technologist; and (b) a factual statement on stationery, in advertisements, in resumes, biographical sketches, and the like, using the name of the ARRT or a recognizable abbreviation of the name; and
- the name of the ARRT and the logo of the ARRT shall not be used by me on any other certificate or material displayed, prepared, or distributed by or for me or on any other sign or display used by or for me, without the ARRT's prior written permission.

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"I hereby waive and release, and shall indemnify and hold harmless, the ARRT and persons in their capacities as the ARRT's Trustees, members, officers, committee members, employees, and agents from, against, and with respect to any and all claims, losses, costs, expenses, damages, and judgments (including reasonable attorney fees) that arise or are alleged to have arisen from, out of, with respect to, or in connection with any action which they, or any of them, take or fail to take as a result of or in connection with this application, any examination conducted by the ARRT which I apply to take or take, the score or scores given me on the examination, and, if applicable, the failure of the ARRT to issue to me a certificate or to renew the registration of a certificate previously issued to me, the ARRT's revocation of any certificate previously issued to me, or the ARRT's notification of legitimately interested persons of such actions taken by the ARRT. I understand and agree that in the event of my breach of or default in any provision of this Application and Agreement in any respect whatsoever, the ARRT shall have the absolute right, in its absolute discretion, to revoke or suspend any certificate issued to me, refuse to issue to me any certificate or renewal of the registration thereof, censure me and/or cancel my registration with the ARRT, and to provide information regarding such circumstances to all legitimately interested persons without restriction.

"I hereby authorize the ARRT to release the results of my examination to appropriate state agencies for credentialing purposes. I also authorize the ARRT to identify me and to report the fact of my certification or non-certification to prospective employers, universities, colleges, schools; federal, state, and local agencies; hospitals, health departments, and similar organizations and agencies."

### **Section 3.03 Scheduling of Examinations.**

The ARRT shall examine candidates for certification at such times and places as shall be designated by the Board of Trustees.

### **Section 3.04 Failure to Appear for Examination.**

If a candidate fails to appear for examination as assigned by the ARRT, and no rescheduling of the same has been authorized by the ARRT, the candidate will be assigned to a subsequent examination date only at the request of the candidate and upon payment of an additional fee, and provided that the requirements of Section 3.06 or 3.07 are met.

### **Section 3.05 Cancellation of Scores.**

Candidates for certification who are not eligible at the time of examination administration will have scores cancelled, and scores will not be available for later reporting. Fees will not be refunded for canceled scores.

### **Section 3.06 Re-Examination in Primary Categories and for Radiologist Assistants.**

A candidate who has failed an examination may be permitted to take a subsequent examination upon payment of an additional fee, and at such time and place as the ARRT may specify.

Candidates will be limited to three attempts to pass a primary certification examination (i.e., Radiography, Nuclear Medicine Technology, Radiation Therapy, and the Sonography and Magnetic Resonance Imaging examinations if the Professional Education Requirement was met by graduating from an educational program accredited by a mechanism acceptable to ARRT) or the radiologist assistant examination. The three attempts must be completed within the three-year period that commences when the candidate is determined to have met all other qualifications based upon

the application submitted by the candidate. Such an individual who fails three times may re-take the examination within one year of the third attempt if the individual submits documentation of having completed remedial activities acceptable to the ARRT following the last participation in the examination. Individuals failing this fourth attempt or not completing it within one year will be deemed no longer eligible and may regain eligibility only by repeating the Professional Education Requirement described in Section 2.03 of these *Rules and Regulations*.

The options for remediation are as follows:

(a) Independent Study: The individual studies the content areas for examination on his/her own. A minimum of 40 hours is required.

(b) Study with an ARRT-Certified Technologist: The individual studies the content areas for examination with an ARRT technologist certified in the examination category. A minimum of 20 hours is required. All 20 hours must be actually spent with the certified technologist.

(c) Study with an Educator from an Accredited Educational Program: The individual studies the content areas for examination with a program director or other educator from an accredited radiologic technology program. A minimum of 10 hours is required. The 10 hours must be actual time spent with the educator.

### **Section 3.07 Re-Examination in Post-Primary Categories.**

A candidate who has failed a post-primary examination may be permitted to take a subsequent examination upon payment of an additional fee, and at such time and place as the ARRT may specify.

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Candidates are limited to three attempts to pass post-primary examinations. This includes candidates for magnetic resonance imaging certification who apply under the Magnetic Resonance Imaging Clinical Experience pathway and candidates for sonography certification who apply under the Sonography Clinical Experience pathway. The three attempts must be completed within the three-year period that commences when the candidate is determined to have met all other qualifications based upon the application submitted by the candidate. An individual not passing the examination within the three-attempt, three-year limit will be deemed no longer eligible and may regain eligibility only by repeating the Professional Education Requirement described in Section 2.03 of these *Rules and Regulations*.

#### **Section 3.08 Re-Certification in Bone Densitometry.**

[Please note: Effective July 1, 2003, the ARRT temporarily suspended the re-examination requirement pending an evaluation of the need for mechanisms to assure continued qualifications more generally. Those already certified or becoming certified in bone densitometry during the period of suspension will be subject to re-certification requirements as determined by the ARRT upon lifting of the suspension.] Certification in bone densitometry is time limited. To remain certified and to continue to be eligible for registration in bone densitometry, the examination in bone densitometry must be passed every five years. Candidates for re-certification in bone densitometry are limited to three examination attempts, and the three attempts must occur during the one-year period immediately preceding the expiration of the five-year cycle.

#### **Section 3.09 Re-Certification as a Radiologist Assistant.**

Radiologist assistant certification is time-limited. Certification is issued for a 10-year period during which all provisions of Article V must be met. In addition to the provisions of Article V, requirements to be published no later than January 1, 2008, must be met every 10 years.

### **ARTICLE IV. QUALIFICATIONS FOR REGISTRATION**

#### **Section 4.01 General.**

Upon meeting the qualifications for certification and being duly certified by the ARRT, an individual is registered with the Corporation through the end of the individual's next birth month, except if the period between examination administration and birth month is two months or less, in which case registration shall be in effect through the individual's birth month of the following year. The registration of a certificate is renewable annually thereafter as long as the individual meets or continues to meet the ethics and continuing education requirements as described in these *Rules and Regulations*, as well as fulfilling other requirements as set by the Board of Trustees from time to time.

The Board of Trustees shall have the right to reject the application for renewal of registration of any person if the Board determines, in its sole and absolute discretion, that the person does not meet the qualifications for registration.

#### **Section 4.02 Ethics Requirement for Renewal of Registration.**

An applicant for renewal of registration of a certificate issued by the ARRT must be a person of good moral character and must not have engaged in conduct that is inconsistent with the *ARRT Standards of Ethics* or the *ARRT Rules and Regulations*, and must have complied and agree to continue to comply with the *ARRT Standards of Ethics* and the *ARRT Rules and Regulations*.

#### **Section 4.03 Continuing Education Requirements for Renewal of Registration.**

An applicant for renewal of registration must fulfill the continuing education requirements as set out in full in the *ARRT Continuing Education Requirements for Renewal of Registration*. Copies of this document will be made available upon request.

#### **Section 4.04 Additional Requirements for Post-Primary Certification.**

Renewal of registration of a certificate in a post-primary category requires that, in addition to the qualifications listed above, the applicant must maintain registration in at least one of the categories required to establish initial eligibility as described in Section 2.03.

#### **Section 4.05 Additional Requirements for Bone Densitometry Certification.**

Renewal of registration of a certificate in bone densitometry requires that, in addition to the qualifications listed above, the applicant meet the requirements described in Section 3.08.

#### **Section 4.06 Additional Requirements for Radiologist Assistant Certification.**

Renewal of registration of a radiologist assistant certificate requires that, in addition to the qualifications listed above, the applicant meet the requirements described in Section 3.09.

### **ARTICLE V. REGISTRATION RENEWAL PROCESSES**

#### **Section 5.01 Application for Renewal of Registration.**

Applications for renewal of registration shall be filed with the Corporation on forms provided by the Corporation, or electronically through the Corporation's Internet web site, together with a fee in such sum as the Board of Trustees  
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may fix. Applications shall be mailed to registrants according to the month of birth and must be completed and postmarked on or before the deadline stated on the form, or, if submitted through the Corporation's Internet web site, must be received by ARRT before midnight Central Time on the last day of the registrant's birth month. All applicants shall furnish such information as the Board of Trustees shall request. Applications must be signed by the applicant. Applications may be investigated by the Board of Trustees to determine moral character, compliance with the *ARRT Rules and Regulations*, and other qualifications of the applicant for renewal.

### **Section 5.02 Agreement of Applicants for Renewal of Registration.**

Applicants for renewal of registration of an ARRT certificate must agree to comply with the following statement and must indicate agreement by signing the application form.

"I hereby apply to the ARRT for renewal of registration of a certificate in the discipline of radiologic technology indicated elsewhere on this application in accordance with and subject to the *ARRT Rules and Regulations*. Full and complete copies of the *ARRT Standards of Ethics*, *ARRT Rules and Regulations*, and *ARRT By-Laws* (hereinafter sometimes collectively referred to as the "Governing Documents") are available to me upon request and are distributed each year in the *ARRT Annual Report to Registered Technologists*.

"By signing this document and filing it with the ARRT, I understand and agree that:

- I am and at all times since the date of my initial application for certification have been in compliance with the Governing Documents;
- the ARRT may confirm the information contained in the

application and may also request information relating to my employment and relevant personal history;

- the ARRT may, in the exercise of its discretion, conduct a criminal background check through an examination of public records;
- I am legally bound by and shall abide by all the terms and conditions of this Application and Agreement and the Governing Documents; and
- upon the issuance to me of a renewal of registration of my certificate, I shall be and remain bound by the Governing Documents.

"I hereby certify that the information given in this application is true, correct, and complete, and that I have read and accept the terms and conditions set forth in the Governing Documents. I understand and agree that:

- any misrepresentation in this application or in any other document or other information I submit to the ARRT will constitute grounds for the ARRT to revoke or suspend my certificate, to deny or reject my application for renewal of registration of a certificate, or to otherwise refuse to renew the registration of a certificate, to censure me, and/or to take any other appropriate action; and
- the ARRT's decision on any such matter is final and binding on me.

"I understand that if registration is renewed by the ARRT, the ARRT may issue to me one or more forms of printed certificate or card to evidence such registration. I understand and agree that:

- each such form of printed certificate or card remains the property of the ARRT and shall be returned to the ARRT upon its request;
- I may indicate my registration by the ARRT by displaying any such certificate or card in my place of practice as a radiologic technologist and by a factual statement on stationery, in

advertisements, and in resumes, biographical sketches, and the like, using the name of the ARRT or a recognizable abbreviation of the name; and

- the name of the ARRT and the logo of the ARRT shall not be used by me on any other certificate or material displayed, prepared, or distributed by or for me, or on any other sign or display used by or for me, without the ARRT's prior written permission.

"I hereby waive and release, and shall indemnify and hold harmless, the ARRT and persons in their capacities as the ARRT's Trustees, members, officers, committee members, employees, and agents from, against, and with respect to any and all claims, losses, costs, expenses, damages, and judgments (including reasonable attorney fees) that arise or are alleged to have arisen from, out of, with respect to, or in connection with any action which they, or any of them, take or fail to take as a result of or in connection with this application, any examination conducted by the ARRT which I apply to take or take, the score or scores given me on the examination, and, if applicable, the failure of the ARRT to renew the registration of a certificate previously issued to me, the ARRT's revocation of any certificate previously issued to me, or the ARRT's notification of legitimately interested persons of such actions taken by the ARRT. I understand and agree that in the event of my breach of or default in any provision of this Application and Agreement in any respect whatsoever, the ARRT shall have the absolute right, in its absolute discretion, to revoke or suspend any certificate issued to me, refuse renewal of the registration of my certificate, censure me, and/or cancel my registration with the ARRT, and to provide information regarding such circumstances to all legitimately interested persons without restriction."

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**Section 5.03 Failure to Renew Registration.**

Failure to apply for renewal of registration, or failure to meet the qualifications for renewal of registration, or failure to supply all required information by the stated deadline shall result in the discontinuation of registration of the certificate. The ARRT does not permit the display of a certificate that is not currently registered with the Corporation. The ARRT does not permit use of the title "Registered Technologist" or its abbreviation "R.T." or the title "Registered Radiologist Assistant" or its abbreviation "R.R.A." by those without a currently registered ARRT certificate.

**Section 5.04 Change of Address.**

A registrant shall promptly notify the Corporation of any change in the mailing address of such registrant from that contained in the records of the ARRT. The change must be submitted in writing, or electronically through the Corporation's Internet website, or by telephone. Any notices given by the Corporation to a registrant or candidate pursuant to these *Rules and Regulations* shall be given by first-class or certified or registered mail, postage-prepaid, to his or her last known address appearing in the records of the Corporation, and shall be deemed to have been given on deposit in the United States mail.

**Section 5.05 Resignation or Withdrawal.**

A registrant may submit a resignation or application to withdraw from registration at any time, but such resignation shall not be effective unless accepted by the Board of Trustees. The Board of Trustees shall be under no obligation to accept a resignation or application for withdrawal and may institute any proceedings for revocation of a certificate or for other sanction in respect to the registrant as it deems appropriate, and may impose such sanctions at any time prior to accepting such resignation or application for withdrawal.

**Section 5.06 Retirement.**

A registrant who is permanently retired from active practice in the profession of radiologic technology may apply for retired status in accordance with the provisions of this Section 5.06 of the *ARRT Rules and Regulations* and the *ARRT Continuing Education Requirements for Renewal of Registration*.

Retired status may be conferred or withheld at the discretion of the Board of Trustees. A registrant is eligible for retired status only if and for so long as the registrant is not engaged to any extent whatsoever in actual patient contact in the provision of medical imaging or radiation therapy, in management of medical imaging or radiation therapy services, in education of persons involved or seeking to become involved in medical imaging including all areas of imaging involving sonography or radiation therapy, or in commercial sales, service, or applications with respect to any aspect of medical imaging or radiation therapy or items, services, or devices used in that technology. A registrant eligible for retired status may apply for such status by signing an application and agreement form prescribed from time to time by the Board of Trustees and by surrendering to the ARRT each current card theretofore issued by the ARRT to the registrant. If the Board of Trustees accepts a registrant's application for retired status, the ARRT shall cause to be stamped, written, or printed on the card a legend prescribed by the Board of Trustees to signify the registrant's retired status and shall return the same to the registrant, and thereafter the registrant shall be entitled to designate himself or herself as "R.T.(\*)(Retired)(ARRT)" or, if registered as a radiologist assistant, as "R.R.A.(Retired), R.T.(\*)(Retired)(ARRT)," where the asterisk is the designation of the category or categories of registration as described in Section 1.03. Except as otherwise expressly provided in these *Rules and Regulations*, a registrant with retired status shall be and remain

subject to the *ARRT Rules and Regulations* and *ARRT Standards of Ethics*, shall be required to renew registration of retired status on an annual basis, and shall be exempt from the ARRT's continuing education requirements for renewal of registration of retired status. A registrant in retired status who wishes to be removed from retired status shall comply with the provisions as stated in the *ARRT Continuing Education Requirements for Renewal of Registration*.

**Section 5.07 Disabled Status.**

Registrants who are *permanently* disabled may apply for a disabled status. Eligibility for the disabled status requires that the technologist sign an agreement **not** to engage to any extent whatsoever in actual patient contact in the provision of medical imaging (covers all areas of imaging including sonography), radiation therapy, or possibly in other healthcare positions that may involve patient contact in an imaging or radiation therapy environment; in management of medical imaging or radiation therapy services; in education of persons involved or seeking to become involved in medical imaging or radiation therapy; in commercial sales, services, or applications with respect to any aspect of medical imaging or radiation therapy or items, services, or devices used in that technology. Registered Technologists who are awarded the disabled status may designate themselves as "R.T.(Disabled)(ARRT)" and are exempt from the CE requirements so long as they remain on the disabled status. Registered Radiologist Assistants who are awarded the disabled status may designate themselves as "R.R.A.(Disabled), R.T.(Disabled)(ARRT)." To maintain registration under the disabled status, the annual Application for Renewal and fee must still be

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submitted. To return to non-disabled registration status, a technologist would be required to comply with the reinstatement procedures outlined in Section 6.03.

## **ARTICLE VI. REINSTATEMENT OF REGISTRATION**

### **Section 6.01 General.**

The registration of a certificate issued by the ARRT that is not currently registered may be reinstated if the applicant for reinstatement of registration meets the ethics and continuing education requirements for reinstatement as described in these *Rules and Regulations*, as well as fulfilling other requirements as set by the Board of Trustees from time to time.

The Board of Trustees shall have the right to reject the application for reinstatement of registration of any person if the Board determines, in its sole and absolute discretion, that the person does not meet the qualifications for registration.

### **Section 6.02 Ethics Requirement for Reinstatement of Registration.**

An applicant for reinstatement of registration of a certificate issued by the ARRT must be a person of good moral character, must not have engaged in conduct that is inconsistent with the *ARRT Standards of Ethics* or the *ARRT Rules and Regulations*, and must have complied and agree to continue to comply with the *ARRT Rules and Regulations* and *ARRT Standards of Ethics*.

### **Section 6.03 Continuing Education Requirements for Reinstatement of Registration.**

An applicant for reinstatement of registration must fulfill the continuing education requirements as set out in full in the *ARRT Continuing Education Requirements for Renewal of Registration*. Copies of this document will be made available upon request.

### **Section 6.04 Qualifications for Reinstatement of Registration in Bone Densitometry.**

[Please note: Effective July 1, 2003, the ARRT temporarily suspended the re-examination requirement pending an evaluation of the need for mechanisms to assure continued qualifications more generally. Those already certified or becoming certified in bone densitometry during the period of suspension will be subject to re-certification requirements as determined by the ARRT upon lifting of the suspension.] An individual is eligible to reinstate registration in bone densitometry if, in addition to meeting all other qualifications noted in these *Rules and Regulations*, it has been less than five years since initial certification in bone densitometry was awarded or if it has been less than five years since re-certification in bone densitometry was awarded. An individual not meeting these conditions will be deemed no longer eligible for reinstatement in bone densitometry, and may regain certification and registration in bone densitometry only by repeating the Professional Education Requirement as described in Section 2.02 and the examination requirement as described in Section 2.03.

### **Section 6.05 Qualifications for Reinstatement of Registration as a Radiologist Assistant.**

An individual is eligible to reinstate registration as a radiologist assistant if, in addition to meeting all other qualifications noted in these *Rules and Regulations*, it has been less than 10 years since initial certification as a radiologist assistant was awarded or if it has been less than 10 years since re-certification as a radiologist assistant was awarded. An individual not meeting these conditions will be deemed no longer eligible for reinstatement as a radiologist assistant and may regain certification and registration as a radiologist assistant only by repeating the Professional Education Requirement as

described in Section 2.02 and the examination requirement as described in Section 2.03.

## **ARTICLE VII. REGISTRATION REINSTATEMENT PROCESS**

### **Section 7.01 Application for Reinstatement of Registration.**

Applications for reinstatement of registration shall be filed with the Corporation on forms provided by the Corporation, together with a fee in such sum as the Board of Trustees may fix. All applicants shall furnish such information as the Board of Trustees shall request. Applications must be signed by the applicant. Applicants may be investigated by the ARRT to determine moral character, compliance with the *ARRT Rules and Regulations* and *ARRT Standards of Ethics*, and other qualifications of the applicant for reinstatement.

### **Section 7.02 Agreement of Applicants for Reinstatement.**

Applicants for reinstatement of registration of an ARRT certificate must agree to comply with the registration agreement included in Article V, Section 5.02 and must indicate agreement by signing the application form.

## **ARTICLE VIII. STANDARDS OF ETHICS**

The Board of Trustees shall promulgate, annually review, and adopt changes it considers necessary or appropriate in the *ARRT Standards of Ethics*; and evaluate their relevance and application to registrants, candidates for certification, and applicants for renewal or reinstatement of registration. Adherence to the *ARRT Standards of Ethics* shall not be construed to prevent the Board of Trustees from promulgating additional rules for the conduct of Registered Technologists and Registered Radiologist Assistants, or from making determinations as to  
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the types of conduct that the Board deems unethical, improper, or of a nature that may bring discredit to the profession.

## **ARTICLE IX. DISCIPLINARY ACTIONS**

### **Section 9.01 General.**

The Board of Trustees, in accordance with the *ARRT Rules and Regulations* and *ARRT Standards of Ethics*, may reject or deny an application for certification, refuse the renewal of registration of a certificate, or revoke a certificate, whether currently registered or not, of any individual who does not meet or who does not continue to meet the qualifications for registration set forth in the *ARRT Rules and Regulations* or in the *ARRT Standards of Ethics*. The Board of Trustees shall also have the right to censure registrants or suspend a registrant's certificate for such period of time as it deems appropriate.

### **Section 9.02 Denial of Application for Renewal of Registration.**

An application for the renewal of registration of a certificate previously issued may be denied if the Board of Trustees determines that the applicant has not met or does not continue to meet the qualifications for registration specified in the *ARRT Rules and Regulations* or in the *ARRT Standards of Ethics*.

The registration of a certificate of an individual whose application for renewal has been denied shall be deemed to remain in effect during the period in which such individual contests the action of the ARRT, in respect to its refusal to renew the registration of such certificate.

### **Section 9.03 Revocation or Suspension of Certificate or Registration; Censure of Registrant.**

The Board of Trustees may revoke or suspend a certificate issued by it, or a registrant's registration with the ARRT, or may censure a registrant, if it determines that the registrant:

- (a) is not, or has ceased to be, a person of good moral character; or
- (b) has been guilty of, or advocated, directly or indirectly, unethical practices according to standards prescribed by the Board of Trustees and the profession for radiologic technologists; or
- (c) shall have conducted himself or herself in the practice of his or her profession or in any other manner so as to bring discredit to the profession; or
- (d) shall have violated or refused to comply with any of the terms of the Agreement signed at the time of application for certification, renewal of registration, or reinstatement of registration; or any of the *ARRT Rules and Regulations* or the *ARRT Standards of Ethics*; or
- (e) shall in any other manner cease to meet the qualifications for registration specified in the *ARRT Rules and Regulations*.

## **ARTICLE X. CONTINUING EDUCATION REQUIREMENTS FOR RENEWAL OF REGISTRATION**

The Board of Trustees shall promulgate, annually review, and adopt changes it considers necessary or appropriate in the *ARRT Continuing Education Requirements for Renewal of Registration*, and evaluate their relevance and application to Registered Technologists and Registered Radiologist Assistants and applicants for renewal or reinstatement of registration.

## **ARTICLE XI. AMENDMENTS TO THE RULES AND REGULATIONS, THE STANDARDS OF ETHICS, AND THE CONTINUING EDUCATION REQUIREMENTS FOR RENEWAL OF REGISTRATION**

### **Section 11.01 General.**

Any person, group, or representatives of groups or associations may register their names with the ARRT to receive notice of proposed or amended *ARRT Rules and Regulations* or amended *ARRT Standards of Ethics* or amended *ARRT Continuing Education Requirements for Renewal of Registration*. Substantive revisions will follow the amendment process described in Section 11.02, but other changes may be made by the Board of Trustees from time to time at its discretion.

### **Section 11.02 Amendment Procedures.**

*ARRT Rules and Regulations* or amendments thereto, or amendments to the *ARRT Standards of Ethics*, or amendments to the *ARRT Continuing Education Requirements for Renewal of Registration*, hereinafter collectively referred to as a "proposed rule," may be proposed, considered, or adopted in the following manner:

- (a) Notice of a proposed rule shall be given by mail to each member of the Board of Trustees at least 30 days prior to the meeting at which it is to be considered.
- (b) The proposed rule may be approved for public distribution and publication by majority vote of the Board of Trustees prior to adoption. A proposed rule shall not be adopted until such rule has been distributed and published for public comment. A proposed rule shall be accompanied by a date or proposed date on which it is proposed to adopt such rule.

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(c) The proposed rule shall be distributed for publication in appropriate professional and educational publications and distributed for comment by members of the societies and organizations named in Article IV, Section 3 of the *ARRT By-Laws*, and such other societies and organizations registered with or deemed appropriate by the ARRT.

(d) All interested persons who desire to comment on any proposed rule shall make such comments in writing and direct them to the Executive Director of the ARRT at the offices of the ARRT, 1255 Northland Drive, St. Paul, Minnesota, 55120, at least 30 days prior to the date at which the Board of Trustees is to take action to adopt the proposed rule. Copies of such written comments shall be made available to any interested persons requesting to review the same and shall be distributed to each member of the Board of Trustees who will act upon and consider the proposed rule or regulation. All such comments shall be reviewed by the Board of Trustees at the meeting at which consideration of adoption of proposed rule takes place.

(e) At the request of an interested party, and with the consent of the President of the ARRT, any person may appear before the Board of Trustees at a date and time scheduled by it, to speak in respect to any proposed rule.

(f) At any meeting of the Board of Trustees at which a proposed rule or regulation is considered, the Board of Trustees shall determine affirmatively that facts exist establishing the need for, and reasonableness of, the rule or regulation proposed for adoption. Upon such affirmative showing and approval of the proposed rule by a majority of the Board of Trustees, the proposed rule shall become effective immediately, unless a later effective date is established by resolution of the Board of Trustees, or unless such rule is republished as provided in Subparagraph (g) of this article.

(g) At the meeting of the Board of Trustees at which adoption of the proposed rule is considered, after due consideration of public comment, the Board of Trustees may adopt the proposed rule and make such changes, amendments, or modifications to the proposed rule as it shall determine appropriate. In the event, in the judgment of the Board of Trustees, the rule as adopted contains any substantive and material changes from the form of proposed regulations as previously published, the proposed rule, as amended, shall be republished, noting the changes that have been made. In absence of substantive and material changes being made to the proposed rule, the ARRT shall not, unless the Board of Trustees so directs, be obligated to republish or redistribute

any rule or regulation so adopted. The Board of Trustees shall determine whether a substantive or material change has been made to a proposed rule, and its determination on such matter shall be conclusive. If the Board of Trustees adopts a proposed rule that it requires to be republished, such rule shall become effective 60 days after the publication of the rule by the ARRT or on such later date as the Board of Trustees shall specify.

(h) Nothing herein shall prevent the Board of Trustees, without prior publication of any proposed rule or regulation, or circulation of the same to interested parties, from considering and adopting any rule or regulation determined by it to be appropriate on an interim basis to deal with any emergency condition, event, or situation, or any circumstance of hardship; provided, however, that such rule or regulation shall expire one year after its adoption, unless adopted as a rule or regulation in the manner prescribed by Section 11.02 of these *Rules and Regulations*.

(i) Notwithstanding anything apparently or expressly to the contrary contained in these *ARRT Rules and Regulations*, the *ARRT Standards of Ethics* or the *ARRT Continuing Education Requirements for Renewal of Registration* as adopted by the Board of Trustees, amendments shall become effective upon the date of adoption and shall remain in full force and effect unless and until amended as hereinabove provided for.

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